Village of Indian Head Park 201 Acacia Drive Indian Head Park, IL 60525

MEETING MINUTES BOARD OF TRUSTEES

"Pursuant to 5 ILCS 120/c.06 (3) minutes of public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of votes taken."

Thursday, June 14, 2012

7:30 p.m.

CALL TO ORDER-MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, June 14, 2012 at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:32 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews

Trustee Debbie Anselmo

Trustee Brian T. Bailey

Trustee Anne Bermier

Trustee Carol Coleman

Trustee Norman L. Schnaufer

Trustee Matthew P. Walsh

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration Steve Busa, Treasurer Joseph V. Consolo, Village Clerk Richard Ramello, Counsel, Storino, Ramello & Durkin Ed Santen, Superintendent Public Works

NOT PRESENT:

None

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: "I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God, Indivisible with liberty and justice for all".

MAYOR'S REPORT

Mayor Andrews mentioned that he would like to extend our appreciation on behalf of the Village Board and the residents to the Indian Head Park Women's Club for their recent donation of \$100.00 for the Heritage Center. Trustee Coleman was asked by Mayor Andrews to deliver his letter of appreciation to the organization. Trustee Coleman said she would do that.

Mayor Andrews wanted to remind the residents that the Vehicle Sticker deadline is June 30, 2012.

Mayor Andrews mentioned that we had an injury to a key person, Kathy Leach. She is going to be out for a few weeks and because we have been a lean machine here in terms of manpower, we have not had the Village Hall open Thursday evenings, last week or this week, nor will we be open till 7:00 p.m. next week. However; June 28th, before the deadline, we will be open the regular hours to 7:00 p.m. on Thursday.

The Fire Protection District reported for the month of May;

(1) In Indian Head Park. (Fires can be structural or rubbish); (26) emergency medical service calls: (3) regular service calls, like someone being locked out of the house or a good intent, like a wellness check on somebody and (3) False alarms.

Mayor Andrews stated that we are coordinating with the O'Laughlin family. It is going a little bit slower than he thought it would take, but we have not forgotten about the memorial. We are hoping to have that done some time in August.

Blackhawk Park is on track to being finished with the nice sidewalk. We still have some landscaping to do. The sign needs to be installed. That is what we plan to have done by the end of this month. There is one minor punch item that needs to be done.

The sidewalk along Willow Springs Road is 99.9% finished.

Anne Bermier mention that she has lived in the Village going on 30 years and walks practically every day down Laurel Avenue. During that time she lived here, the road has been resurfaced maybe twice, and it was resurfaced last summer, however; 63rd and

65th have never been touched. So if someone is going to go out the path, down 65th to reach the sidewalk, they're going to get caught in a couple of pot holes. In different sections, because of the equipment that was there, the road has caved in. Trustee Bermier asked the Mayor if this is Lyons Township responsibility.

Mayor Andrews asked if we are talking about the street. Trustee Bermier said yes, 65th.

They only resurfaced Laurel Avenue. Laurel Avenue is like a half circle, so they never did the end at 63rd and 65th. 65th is in terrible condition. You can always find buses parked there and utility equipment. The road has really deteriorated. If someone comes down 65th to reach that beautiful side walk, we could have a problem.

Frank Alonzo said he will check it out. Anne Bermier stated that she really appreciates the new sidewalk. It is beautiful.

Mayor extended the Village Board's thanks to Representative Durkin and State Senator Radogno, who were able to obtain the funds for that sidewalk for us. Going back to about 2008-2009, we gave them our "Christmas" list. It was one of the three things they approved. The big ticket items still have not been funded yet by the state. That one, by the way, will be for a new water main on Cochise. This is a \$250,000 plus job. That's the bulk of the funds that we are supposed to receive. We asked for several things including the sidewalk, capping the well, and the water main work. These were the three things the representatives were able to get for us.

Mayor Andrews stated that it's been a while, since 2009, that Indian Head Park had a family fun event at Blackhawk Park celebrating our 50 year anniversary of incorporation. Mayor Andrews suggested in light of the renovation at the park, maybe some time in September, later part of September, the Village could have some kind of family event at the park, like a grand opening. He stated that the Village would live within our means, but that some representatives of businesses in our town have stated they would like to donate to it. Mayor Andrews suggested that with the renovation of the Heritage Center and Blackhawk Park, it was something to think about and perhaps the Village Board of Trustees can make a decision at the July meeting.

Mayor Andrews stated that right after the homicide last year, a resident at one of our community awareness meetings mentioned along the line: "Why can't you do anything about garage sales?" Mayor Andrews asked the trustees to consider if there is any interest in regulating them. He stated that a thought he had was to limit the number any particular person could have in the course of the year; perhaps a set weekend, one month or May to September; something like that. Or perhaps a minimal fee for notification to the Village, just so that our Village Police are aware there is going to be, either a garage sale, or estate sales going on in our town at that time. Therefore, the Police can be more on the alert for people that are coming to the sale. Mayor Andrews stated that he did not want to be a police state in our town.

Everybody that comes and goes, whether it's for a garage sale, estate sale, solicitors with proper permitting from the village, contractors, landscapers and tree trimmers bring people to our town. He said that in terms of regulating, the Police Department would at least have some notice that on a certain day, there are going to be 3 garage sales in town, and here's where the locations are. Mayor Andrews asked the Village Board to think about that and maybe we can put that on the agenda. I would appreciate it if you could just let me know. Drop a letter in the mail box or just a note saying you'd like to talk about it or not a good idea. Perhaps we'll consider that in July.

Concluding the mayor's report, I just want to point out we have several re-appointments to the E911 board for terms ending June 20, 2013:

CONCENT AGENDA ITEMS

Reappointment of Matthew Walsh to the E-911 Board for the term ending June 14, 2013 Reappointment of Carol Coleman to the E-911 Board for the term ending June 14, 2013 Reappointment of Joseph Consolo to the E-911 Board for the term ending June 14, 2013 Reappointment of Fire Chief Kevin Doyle to the E-911 Board for the term ending June 14, 2013.

Resolution R6-12-1 Approving S.E.A.S.P.A.R. budget for year 2012/13 Resolution R6-12-2 Approving Collective Bargaining Agreement Between the Village of Indian Head Park and the Metropolitan Alliance of Police, Indian Head Park Chapter #502

Ordinance #2012-6 Adopting Prevailing Wage Rates, as required by law.
Ordinance 2012-7 Authorizing the Sale of Surplus Property Owned by the Village of Indian Head Park.

In regard to the police contract, I want to commend Chief Alonzo, Village Council Mike Durkin, and the representatives from the Police Union side for being able to sit down and reach an agreement and move forward for another three years. So, our appreciation and congratulations to the people for reaching that agreement.

That concludes the Mayor's Report and with that Mayor Andrews entertained a motion to approve the Consent Agenda Items. Motion made by trustee Coleman seconded by trustee Schnaufer to approve the consent agenda, as presented. A vote was taken. Motion was carried by unanimous voice vote (6/0/0)

APPROVAL OF FINANCIAL REPORTS

Approval of Financial Report for the month ending May 31, 2012 Treasurer Busa presented the financial report for the month ending May 31, 2012. He noted total revenues were \$244,921.37; Expenditures were \$273,877.86 and fund balances in all accounts at the end of May were \$1,072,919.24.

Treasurer Busa added, to follow up on something that was mentioned at last month's meeting, the county has sent out the levy edit report, which is what they normally send out right before the tax bills get mailed out. I know it was mentioned at last month's meeting. We were looking at a date for the county to be sending out the tax bills around July 1st and I believe that is still the case with the due date one month later. That's my report Mr. Mayor.

Mayor Andrews responded, so we'll get the 2nd installment in property tax money after that time and that will be the end of significant one time type income until next year's property tax bill, then our total account balance will continue to decrease every month as we incur operating expenses. Treasurer Busa replied, that is exactly correct Mr. Mayor. With revenues anticipated with July and August that would be the last influx of revenues until the next real estate bill, which would be due March 1, 2013. Mayor Andrews entertained a motion to approve the finance report for the month ending May 31, 2012. Motion made by Trustee Schnaufer, second by Trustee Anselmo. A vote was taken. Motion was carried by unanimous voice vote. 6/0/0

APPROVAL OF BOARD MEETING MINUTES

Regular Board Meeting Minutes of May 10, 2012

In Kathy's absence, there are no Board Minutes to approve. These minutes will be reviewed at a future meeting.

PZC REPORT

Mayor Andrews read the report on behalf of Dennis Schermerhorn, Chairman. There was a public hearing regarding Petition#176 which was held last week on Tuesday June 5 before the Planning and Zoning Commission. This was in regard to a request for an amendment to the Acacia PUD and for a rear yard variance to allow for the construction of an approximately 31'X15' deck at 14 Sweetwood Ct. Petitioner was Mr. Joseph Schillaci, represented by his daughter Tina Schillaci. Mr. Schillaci purchased the home in November and planned to build a deck between the two existing privacy fences. The Acacia Association has approved the deck and it should be noted that several of the immediate adjacent neighbors have similar decks. After the presentation by Mr. Schillaci, Commissioners deliberated, asked several questions and voted a motion to present to the Village Board recommending approval of the petition with the condition that it remains open to the sides and to the top. The vote of the Commissioners was unanimous in its approval of the motion. The motion is set forth below.

The motion was that the Planning & Zoning Commission, after some discussion and consideration, recommended that Petition #176 as presented by Joseph Schillaci, to construct a deck at 14 Sweetwood Ct., be recommended to the Board of Trustees of Indian Head Park for its consideration and approval, subject only to the limitations that it remain an open deck to the sides and the top. Trustee Coleman informed the Board, there was no opposition because they were not doing anything unusual and in fact would enhance the property.

Mayor Andrews asked if there were any questions or comments from the audience pertaining to this particular matter regarding the development hearing. There were none.

AGENDA ITEMS

- 1. Consideration of Ordinance Amending the Acacia Planned Unit Development and Granting a Rear Yard Variance to allow for the construction of an approximately 31' X 15' deck. Mayor Andrews entertained a motion to approve Ordinance 2012-8. A motion was made by Trustee Coleman, seconded by Trustee Anselmo. Motion was carried by unanimous voice vote. 6/0/0
- 2. Ordinance Amending Sect. 13.08.190 Entitled "Late Payment And Non-Payment of Bills".

Mayor Andrews commented that after some discussion, there appeared to be agreement last month concerning late payment of overdue water bills and service charges. What this ordinance will do, is amend that section of our code and we will continue to keep the initial penalty, if you are over 30days late, at 10%, the next 30 days it will be an additional 15% on the original amount and every additional 30 day period overdue. Also, we will incorporate for the first time a service charge of \$25.00 for having the Water Department employee go out to the front door and post a final water shut off notice. Thereafter, if the bill is not paid, and we send a Water Department employee out to disconnect the water service, there is a \$50.00 service charge. After discussion last month, if the resident comes out and says "don't shut it off, I will pay it", and the Water Department gives them the benefit and doesn't shut the water off, it will still be a \$50.00 charge at that point, whether it is shut off or not. If they don't pay and he is sent out again a day or two later, another \$50.00, and once it is shut off, another \$50.00 service charge to go out and turn it back on. So, potentially, this amounts to \$175.00 in addition to the percentage penalty every 30 days for unpaid overdue water bills. Mayor Andrews asked if there were any questions or comments from the Board of Trustees. Trustee Coleman commented we hope we never have to do this. We hope this encourages people to pay their bills on time and certainly not to get to the point where we start making disconnections. We are not trying to make money from this; we are just trying to get paid up front. Mayor Andrews added, there are situations in town that come up that might perhaps involve a foreclosure and they don't pay the water bill. Then we have to deal with the lender and we have proof issues and the Village ends up spending more time. effort and resources trying to collect the money.

At least there is a modicum of reimbursement. This does not affect anybody not in the Indian Head Park water system, which does not cover the entire town. For the people that pay on time, we thank you and appreciate it. Mayor Andrews asked if there were any questions or comments from the audience about this ordinance. Mayor Andrews entertained a motion to approve Ordinance 2012-9. Motion was made by trustee Coleman, seconded by Trustee Walsh. A vote was taken. Motion passed by unanimous voice vote. 6/0/0

AGENDA ITEM #3

Ordinance #2012-10 Amending Title 5 Entitled "Business Licenses and Regulations" of the Indian Head Park Municipal Code, as Amended, to Regulate Video Gaming. Mayor Andrews entertained a motion to approve. Trustee Bailey made a motion, seconded by Trustee Schnaufer. A vote was taken. Motion was passed by unanimous voice vote. 6/0/0

AGENDA ITEM #4

This budget is a draft and is presented as to what the final budget will be. No action is required. We do not have to pass a budget in our town, but we had a budget for many years. Mayor Andrews expressed thanks to Trustee Schnaufer, Trustee Anselmo, Administrator Alonzo and Dave Brink and all the trustees that worked so hard on this budget. The scenario, which we will address in the Appropriations Ordinance, is that we use the budget as a tool. We sit here and plan for the whole fiscal year and it all works out this way; we will have Revenues of \$3,663,871; Expenses of \$3,666,027; Deficit of \$2,156 in the red. The Mayor commented that we had a nice light winter this year. If we have a hard winter, we may end up buying more salt. If we have water main breaks that go beyond what we calculate, we go further in the red. Mayor Andrews asked the trustees to please take a look at the budget and if they have any questions or comments, refer them to Trustee Anselmo, Trustee Schnaufer or Administrator Alonzo or him. Mayor Andrews asked the Trustees to review the draft budget to see if we can save some money. He asked that they can let him know by the end of June. He said we can incorporate this information into what would be the final form that would be presented and then discussed at the July meeting. The Mayor asked if there were any questions or comments on the budget. There were none.

QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE

Lou Mini of 6501 Pontiac Drive, asked how is it decided what road gets paved in the Village. Mayor Andrews responded to Mr. Mini that our engineers have a protocol. They look at and visually inspect the roads in the Village and he checks with them. I believe Trustee Coleman has our Public Works Department go out and establish a list of which roads are really bad and which ones can last a few more years. It can change from year to year. Last year, we were able to do some re-patching of the asphalt in Ashbrook and half a street in front of one house on Arrowhead Trail. He said that was the extent of the money that we could apply toward repaving, besides having to dig a hole for a water main. That, with our engineer's input, is how we do it, to answer your question.

We identify the streets that can use some help and then we look at the budget to see if we can afford to do it. Unfortunately there is not much money to go for that. Mayor Andrews stated that he had hoped that the referendum would have passed. With that plan, we pointed out to the people that this would have allowed us to start going forward, by guaranteeing a stream of revenue that we could then use toward paving streets. Mr. Mini asked, "Can we pay for repairs"? Mayor Andrews responded that he will ask the engineer to go out and inspect the streets. The bond will be paid off this year, so the residents should see a reduction in next year's real-estate taxes.

Mr. Jim Gazis at 6520 Wolf Road asked if the budget was available. The Mayor responded that the budget is available if you stop by the Village Hall during the day, but we post it on line. Mr. Gazis asked why the referendum did not pass. Mayor Andrews replied that he didn't know. It is not easy to pass a property tax in this economy. We are tax payers, too. Most of the people in this town are happy with the streets.

Mr. Gazis asked about the burglaries on Thunderbird Drive and Shabbona. Chief Alonzo said Shabbona was not a burglary. All I can say is the people were home when stuff was missing. So nobody went in there and as we are learning and until an arrest is made, it only turns out to be a false report. It probably should not have been reported in the news. The property was returned. It doesn't affect all the residents. The one on Thunderbird, we are still trying to figure out. It was an unlocked front door, there was no ransack of the house, one item was removed from the bedroom, without disturbing the bedroom. Mrs. Gazis asked about solicitors. Mayor Andrews suggested calling the Police Department to see if they have a permit. Only religious organizations do not require a permit, and everyone needs to carry a solicitor's card. We ask them to pay attention to "No Soliciting" signs on the door. "NO SOLICITING" signs are available at the Village Hall.

CODE RED-Mayor Andrews commented that if an incident is not on the web site, it is not something to be concerned about, because we get it out pretty quick. If it is something significant or important emergency information, we have Code Red. We put out the information throughout the Village. We are ready to put up the attachment on our web site. This will allow people to add phone numbers and email addresses. It's a very simple form. The system will automatically call residents if we need to put out an emergency of some sort. It will dial up your phone and a recorded message will say what the emergency is. The calls are made to a land line first, then cell phone, then e-mail. If residents choose weather notification, be prepared to get a phone call any time of day or night.

Mayor Andrews entertained a motion to adjourn to Executive Session at 8:23 p.m. Pursuant to 5ILCS 120/2c (1) to discuss, the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and 5ILCS 120/2c (2) to discuss collective negotiation matters regarding certain employees. Trustee Bailey made a motion, seconded by Trustee Bermier.

A vote was taken. Motion was passed by unanimous voice vote. 6/0/0 Mayor Andrews entertained a motion to adjourn Executive Session at 8:55 p.m. Motion made by Trustee Schnaufer seconded by Trustee Bermier. Motion was carried by unanimous voice vote. 6/0/0

ADJOURNMENT

Mayor Andrews entertained a motion to adjourn the meeting. Motion made by Trustee Walsh, seconded by Trustee Anselmo. Motion was carried by unanimous voice vote. 6/0/0

Respectfully submitted,

Dale Strazzante Recording Secretary